Artist in Residency Program – FAQ's

Who is eligible to apply for this program?

All residents of Greater Victoria are eligible to apply.

How early could the program begin?

Once selected, the Artist in Residence could begin their program as early as March.

When does the program have to be completed by?

The program must be completed by June 2012.

How much access to the studio spaces will the Artist in Residence have?

As there are regularly scheduled classes, workshops and drop-in artists in these spaces, the Artist in Residence will have to work with the time slots available to fulfill the program requirements.

Is the goal of the program to develop classes?

Not necessarily. We are looking for a creative approach to guidelines set out for the program, which could certainly include classes or workshops.

Is it possible for the successful applicant to have access to display space for completed art projects?

Yes, this is a possibility. The display spaces at The Arts Centre at Cedar Hill include the CACGV Gallery, Gallery Café, display cases, window display, and/or the display platform.

Is it possible to apply for a project involving digital media?

Yes. There is WiFi, but there are not computers available for use in the facility. How an artist would incorporate that would have to be clearly defined in the proposal.

Is performance or installation art a possible aspect of this project?

Yes, however the focus for this program is visual art (we would like to have future programs that focus on varying artistic genres). Again, how you would relate performance or installation art to the overall program in a visual way would have to be well thought out and clearly defined in the proposal.

What spaces in The Arts Centre at Cedar Hill are available for this project?

The majority of the residency would likely be fulfilled in one or more of the following spaces:
Arts Studio 1, Arts Studio 2, Ceramics Studio, CACGV Gallery, display cases, the Auditorium, and/or the Gallery Café. How these spaces would be utilised must be clearly defined in the proposal.

Is it possible for the activites of this program to be performed within the community?

The Arts Centre at Cedar Hill is the hub and home of the Artist in Residence program . We do encourage (but do not require) involvement in the community. Any final exhibition should be shown in Saanich, ideally at The Arts Centre at Cedar Hill.

What would the timeline for the project be?

We do not have a defined timeline; this will depend on the project itself. The project can begin as early as March and must be completed by June 2012.

In the program guidelines, it mentions cost recovery for the program. How could this income be generated?

We want the program to be sustainable, so that we can continue to offer it in the future. Income during the program could come from sponsorship, small fees for participants in classes and workshops, etc… This is where the artist will need to be creative in order to generate some income during the program.

Does the $6000 cover all artist fees, materials for the program and materials for the youth involved?

Yes, the $6000 is the total budget. Applicants will need to plan out how best to allocate these fees in order to retain some of the budget for themselves.

Would it be possible for artists to team up to create a partnered proposal?

Yes, that would be fine.

How will the artist(s) find the youth for the program?

Ideally this will have been thought out before applying for the proposal. We are looking for applicants that have previous experience with youth and ideally who would have those connections. We are also able to assist in the outreach to the community.

Is there a target number for the amount of people/youth involved in this program?

Not really. It could be an intensive program with a small number of youth, or a large-reaching program that is less intensive but reaches more people.

If there is a collaborated art project that produces a piece of work, where could it live?

This would need to be proposed by the artist. It is unlikely that The Arts Centre at Cedar Hill could permanently house a piece of art, so that should be considered in advance. It could be displayed in the building or outside for a set amount of time (as long as it can be relocated after).

Does it have to be a new project?

Not necessarily. It can build upon an existing project.

What is required for the final report?

It does not have to be extensive. Ideally it would entail a one page description of the project from start to finish, explaining what was accomplished, and would include supporting documentation including photos, etc…

When will participants know that they have been selected?

Early April at the latest.

What does "community involvement" and "lasting effect" mean?

We are interested in engaging the community primarily, but would also like to see a lasting positive effect of the program. This can be as simple as developing artistic skills in a group of youth. The community involvement part would involve somehow showcasing these skills to the greater community

Does the program have to concentrate only on youth, or can adults be involved?

Involving youth in this program is a priority, but opportunities to engage adults as well are welcome.

Will the monetary problems with the golf course play into this (Artist in Residence program) at all?

No.

Where can you find the application to apply:

On the CACGV website: www.cacgv.ca

Does the CACGV want to see our work in person?

At this point we are asking for written proposals only. A jury, which is independent from the District of Saanich, Saanich Legacy Fund, and the Community Arts Council, will review the proposals, and they may wish to see your work in person, or perhaps even have an interview. That will be their decision.

According to the info, the $6000 project budget covers the AIR fee, materials, and cost recovery. Please explain what kind of materials: materials for administration, art openings' expenses, or workshop materials?

It is up to those making proposals to identify what materials they need, and the amount to spend on materials, and the amount available for artist fees. The expectation is that the Artist in Residence will use the $6000 to purchase any necessary materials for completing the program. However, possibly those participating in the program could pay for some materials. We don't expect it to cover administrative costs, as the Community Arts Council of Greater Victoria is handling the administration.

As for cost recovery, could the workshops and sales from exhibitions generate a revenue for that purpose?

Sales from exhibitions and workshop fees could represent some of the 20 - 25% targeted for cost recovery. Fundamentally, the concept of cost recovery is to have some funds generated by the Artist in Residence program in Spring 2012 to bring forward to another Artist in Residence program at a future date.

How will the $6000 be paid out? Will it be a lump sum paid at the beginning of the program to the AIR?

There has not been formal discussion on this point, however, we expect that some funds would be released at the beginning of the program, and perhaps at pre-determined intervals, and some portion left for payout at the conclusion of the program. The applicant should suggest how they feel it would be most appropriate in their proposal.

What is the closing date?

The closing date is March 2, 1012 at 5:30 pm PST, at CACGV. You can submit with hardcopy, or electronically.

Does the program have to end in June, or could it be earlier?

It must be completed by the end of June, but it could be completed earlier.

Is there an age restriction on applicants for the program?

No, anyone can apply.

As it will be a visual art project with youth, does the project have to take place at The Arts Centre at Cedar Hill?
The Arts Centre is offering studio space in their facility for this program at no cost. There is no mandatory location for the program. There is an expectation that the program will close at The Arts Centre, for the show/opening, etc…

The revenue goal is 20-25% : is this of the total program budget which adds up to $14,0000 ?
The revenue goal is 20 - 25% of the $6000. This is an innovation we have introduced to the program in order to generate some seed money for another Artist in Residence program in the future.

The AIR program provides the artist with $6000: who is paying taxes on this?
The Community Arts Council of Greater Victoria is administering the program, and the release of funds to the successful bidder, which includes artist fees, and materials fees. Any taxes will be the responsibility of the artist leading the program.

Additionally, please note that some community newspapers have incorrectly identified the age range of youth participants for the Artist in Residence program as 14 - 17 yrs of age. This is incorrect, the age range for participants is under 25.

****This document will be updated as questions from the public come in, in order to promote fairness.****

How can I find out more?

Email info@cacgv.ca for more information.